



# COMMONWEALTH OF DOMINICA VESSEL REGISTRATION DOCUMENTS

The registration forms listed below are included in this vessel registration package. Use those that apply.

<b>For Provisional Registration</b>		
Form Number	Pg	Description
CDVR-2001	6	Application for Official Number, Call Sign and Registration of a Vessel
CDVR-2004	8	Application for Ship's Radio License (Copy of Current Cargo Ship Safety Radio Certificate and Record of Equipment must also be submitted)
CDVR-2007	11	Application for Minimum Safe Manning Certificate (Copy of Current Safe Manning Certificate must also be submitted)
Notarized Copy	NA	Bill of Sale or Builder's Certificate Transferring Title to Applicant
Copy	NA	Proof of P&I Insurance Coverage for the Vessel (Copy of Cover Note) Must include coverage of owner's repatriation obligations
Certified Copy	NA	Permission/Consent of Current Flag to transfer vessel to Dominica
Certified Copy	NA	Proof from Current Flag that vessel is free of Recorded Liens and Encumbrances (Certificate of Ownership and Non-Encumbrance)
CDVR-2003	12	Application for Registration as a Foreign Maritime Entity (For Owners who are not a Dominica Registered Company)
CDVR-2003A	13	Application for IBC (For Owners who wish to create a Dominica International Business Company) – replaces CDVR-2003A
CDVR-4004	14	Power of Attorney to Person/Agent registering the vessel
CDVR-2025	17	Crew list (Crew Change List required monthly after registration)
Certified Copy	NA	Certificate of Registry from Current Flag
Certified Copy	NA	Current International Tonnage Certificate and Load Line Certificate
CDVR-4008 or Ltr/Fax	19	Affidavit of Owner to Transfer Vessel within 3 months to Dominica

**In addition, these forms may also be required:**

<b>For SOLAS Vessels</b>		
Certified Copy	NA	Confirmation/Affirmation of Class (if changing Class)
Certified Copy	NA	If vessel is remaining with same Class: Certificate of Class for Hull and Machinery
<b>For all vessels falling under the ISPS Code</b>		
Electronic Copy	NA	Vessel's Ship Security Plan and Assessment
CDVR-2024	18	CSO Statement of Compliance
Certified Copy	NA	Copies of all previously issued ISSC's and CSR's
<b>For vessels requiring ISM</b>		
CDVR-2009	15	ISM – Declaration of "Company" (as required)
CDVR-2010	16	ISM – Declaration of "Designated Person Ashore" (as required)
<b>For vessels with Mortgages</b>		
Certified Copy	NA	Preferred Mortgage Recorded with Commonwealth of Dominica
Certified Copy	NA	Permission of the Mortgagee to change flag to Dominica
CDVR-2011	30	Memorandum of Particulars
<b>For Vessels over 20 years of age</b>		
CDVR-2013	31	Request for Waiver of Age (> 20 yrs)
<b>For Bareboat Charter Registrations</b>		
CDVR-2014	34	Application for Official Number, Call Sign and Registration of a Bareboat Charter (REPLACES CDVR-2001 ABOVE)
Certified Copy	NA	Charter Agreement
Certified Copy	NA	If Bareboat "IN", Authorization from Current Flag Administration
Certified Copy	NA	If Bareboat "OUT", Official request from Owner for Authorization Letter from Dominica.

For Private Yacht Registration		
CDVR-2001Y	22	Application for Official Number, Call Sign and Registration of a Yacht (PY only) – REPLACES CDVR-2001 ABOVE
CDVR-4006	24	Declaration of Private Use – Affidavit re (A) Non-Carriage of Passenger or Cargo for Hire, and (b) Sale of Yacht or Interest in Owning Entity
For New Builds		
CDVR-2005	26	Affirmation of Officer of an Incorporated Company as Prospective Owner of a Newbuild During Construction at Builder's Yard and Intended for Commonwealth of Dominica
CDVR-2006	27	Application for Official Number, Call Sign and Provisional Certificate of Intended Registration of New Building, During Construction at Builder's Yard

For Permanent Registration		
CDVR-2002	NA	Completed Carving & Markings Note
Copy	NA	Corporate (Company) Certificate of Good Standing
Ltr/FAX	NA	Release of Vessel from Present Registry – Deletion Certificate
Certified Copy	NA	For vessels under Class, copies of all Statutory Certificates issued on Dominica's behalf
CDVR-2023	20	Application for CSR (to be issued by Dominica upon receipt of Deletion CSR from Previous Flag)
Certified Copy	NA	Deletion CSR from Previous Flag
Certified Copy	NA	Safety Management Certificate (Ship)
Certified Copy	NA	Document of Compliance (Company)
Certified Copy	NA	For Vessels over 20 years of age, Report from Special Survey

If you have any questions about this registration package or any of the individual forms, please call your Dominica International Maritime Registry (DMRI) Sales Agent or Regional Office. Completed forms may be submitted by fax or mail for Provisional Registration (Originals are required for Permanent Registration).

**Provisional Registration:** Upon approval for provisional registration, the Commonwealth of Dominica will issue:

1. 3 month Provisional Ship Station License
2. 3 month Provisional Certificate of Registration
3. 3 month Provisional Minimum Safe Manning Certificate
4. Carving and Marking Note

**Permanent Registration:** Upon approval for permanent registration, the Commonwealth of Dominica will issue the following certificates valid for twelve months from initial date of registration:

1. Permanent Ship Station License
2. Permanent Certificate of Registration
3. Permanent Minimum Safe Manning Certificate



## FEE SCHEDULE

### I. FEES REQUIRED FOR COMMERCIAL VESSEL REGISTRATION

There are only four basic financial components for initial vessel registration:

A. Initial Registration Fee, paid first year only	\$ 3,500.00
B. Annual Service Fee	\$ 1,500.00 + \$.40/NT < 25,000 NT <sup>1</sup>
	\$1,500.00 + \$0.20/NT > 25,000 NT
C. IMO Participation Fee (Annual)	\$ .04/GT <sup>2</sup>
D. Marine Casualty Investigation Fund (Annual)	\$ .02/GT <sup>3</sup>

**NOTE:** There are caps on the registration fee structure for both initial registration and follow-on annual service fees:

- All vessels greater than 25,000 NT have a fixed Annual Service Fee of \$1,500.00 plus \$0.20/NT.
- All vessels 1,000 NT and below will have a first year registration cap of \$2,500.00. Follow-on Annual Service Fees are limited to a \$1,400.00 cap, exclusive of the IMO Participation Fee and Marine Casualty Investigation Fee.

The Initial Registration Fee, Annual Service Fee, IMO Participation Fee and the Marine Casualty Investigation Fund are all paid in the first year. The Annual Service Fee, IMO Participation Fee and the Marine Casualty Investigation Fund are paid each year thereafter.

The Initial Registration Fee and Annual Service Fee includes:

- Provisional and Permanent Certificate of Registry
- Provisional and Permanent Ship Radio Station License
- Provisional and Permanent Minimum Safe Manning Certificate
- Combined Publications CD-Rom
- One (1) Mortgage Recording (if required)
- One Ship's Flag
- Membership in the Dominica Shipowners Association
- \$.02/NT is allocated towards support of the International Maritime and Cruise Tourism Institute of the Caribbean.

The Annual Service Fees include:

- Re-registration and renewed Certificates of Registry
- Recording of Instruments
- Annual Membership in the Dominica Shipowners Association
- \$.02/NT is allocated towards support of the International Maritime and Cruise Tourism Institute of the Caribbean.

IMO Participation Fees include:

- IMO Dues
- Participation in IMO meetings
- Participation in International meetings and seminars

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<sup>1</sup> NT = Net Ton.

<sup>2</sup> GT = Gross Ton.

<sup>3</sup> To be installed in escrow account.

Marine Casualty Investigation Fund covers:

- Marine Casualty Investigations
- Interventions with Ports State Authorities

**II. FIXED FEES FOR SERVICES OUTSIDE OF NORMAL REGISTRATION FEES**

Recordation of Mortgage(s) .....	\$ 500.00
Assignment of Mortgage Fees .....	\$ 200.00
Satisfaction of Mortgage Recording .....	\$ 150.00
Abstract of Title .....	\$ 100.00
Establishment of Dominica IBC (to a company vessel registration) ....	\$ 795.00
Establishment of Dominica IBC.....	\$ 1,000.00
Annual Dominica IBC Maintenance Fee .....	\$ 495.00
Change of Ownership (Non-Classed Vessel) .....	\$ 750.00
Change of Ownership (Classed Vessel) .....	\$ 1,000.00
Bareboat Certificate of Registry .....	\$ 200.00
Recording Fee – Bill of Sale.....	\$ 150.00
Change of Name Fee .....	\$ 350.00
Certificate of Ownership Issuance .....	\$ 150.00
Amended Ship Radio Station License.....	\$ 150.00
Secure Delivery Charge .....	\$ 50.00
Certificate Replacement/Amendment Fee .....	\$ 150.00
Duplicate Certificate of Ownership and Encumbrance .....	\$ 150.00
Exemptions under SOLAS, MARPOL or IMO Codes. ....	\$ 250.00
Exemption Authorizations .....	\$ 50.00
Incidentals .....	\$ 50.00
Certified copies of any certificates.....	\$ 125.00
Oil Pollution Emergency Response Plan approval .....	\$ 250.00
Cargo Securing Manual approval (per vessel).....	\$ 250.00
Passenger Vessel Emergency Plan approval... ..	\$ 250.00
Oil Pollution Civil Liability Certificate.....	\$ 250.00
Multiple Load Line Alteration Certificate.....	\$ 250.00
Permission to Transfer to Another Flag .....	\$ 150.00
Deletion Certificate (includes issuance of final CSR).....	\$ 500.00
Deletion CSR Handling Fee (includes courier fees) .....	\$ 100.00
Extension of Provisional Certificates.....	\$ 150.00/each
Special Services.....	\$ 250.00/hr.

**III. DOMINICA MARINE PERSONNEL CERTIFICATION FEE SCHEDULE**

Certification Requirement		Fee	Renewal/Re-Test
Issuance of Certificate		\$150	\$150
Seafarer Identification Document		\$35	\$35
Examination Fees for:		\$175	\$125
Master	Chief Mate		
OICNW	GMDSS Operator		
Chief Engineer	OICEW		
MOU Nav/Eng. Officer		\$150	\$125
Ratings: Deck/Eng. & GP-1, GP-2		\$75	\$75
Special Qualification Certificates (BST, etc.)		\$35	\$35
Training Record Book (Deck or Eng.)		1 <sup>st</sup> Issue -0-	\$175
Training Record Book (Individual Sections)		\$35	\$35
Assessments (does not include travel costs)		\$500.00 /day	n/a



## COMMONWEALTH OF DOMINICA VESSEL REGISTRATION FEE CALCULATION

DMRI has provided the following fee calculation form for owners to establish a reference of costs that will be prescribed for the initial registration fees. Enter the vessel's NRT and GRT in the appropriate calculation box and initial registration fees will be calculated.

**New Registration for vessels less than 1,000 Net Tons:**

NT:

GT:

Initial Registration Fee (USD 2,500 for < 1,000 GT)

Annual Service Fee  
\$1400.00 USD .40 X NT

Add-on Years  
\$1,400.00

IMO Participation Fee (USD .04 X GT)

Marine Casualty Investigation Fund (USD .02 X GT)

\$2500.00
\$0.00 (Init. Reg.)
\$
\$
<b>TOTAL =</b>

**New Registration for vessels between 1,000 and 25,000 Net Tons:**

NT:

GT:

Registration Fee (USD 3,500 for > 1,000 GT)

Annual Service Fee (1,400.00 + USD .40 X NT )

IMO Participation Fee (USD .04 X GT)

Marine Casualty Investigation Fund (USD .02 X GT)

\$3500.00
\$1,400.00
\$
\$
<b>TOTAL =</b>

**New Registration for vessels greater than 25,000 Net Tons:**

NT:

GT:

Registration Fee (USD 3,500 for > 1,000 GT)

Annual Service Fee (1,400.00 + (USD .20 X NT ))

IMO Participation Fee (USD .04 X GT)

Marine Casualty Investigation Fund (USD .02 X GT)

\$3500.00
\$1,400.00
\$ 0.00
\$ 0.00
<b>TOTAL =</b>



**PART 4: MORTGAGE DATA**

If one or more ship mortgages (or assignments thereof) are currently recorded or will be recorded against the vessel, please provide as much of the following data as is presently known. We will require written permission from the Mortgagee to proceed with registration.

	FIRST PREFERRED MORTGAGE	SECOND PREFERRED MORTGAGE
Name/Address of Mortgagee		
Total Amount of Mortgage		
Discharge Amount		
Date of Maturity		
Name of Assignee		

**PART 5. RADIO COMMUNICATIONS**

A contract has been (or will be) entered into with \_\_\_\_\_(name of radio company) whose radio company will be responsible for all communications accounts and for the obtaining of a Commonwealth of Dominica Ship Radio Station License. Pending the effective date of such contract and the issuance of said license, responsibility for payment of accounts and correspondence relative to the radio telegraphy/telephony service of the vessel is hereby assumed by applicant Owner(s).

**PART 6. OATH OF OFFICER OF AN INCORPORATED COMPANY AND AFFIRMATION  
RE SURRENDER OF FOREIGN DOCUMENTS AND MAKING OF MARKINGS**

I, (Name) \_\_\_\_\_ a citizen of \_\_\_\_\_, residing at (Street Address, City and Country) \_\_\_\_\_, swear or affirm, as required by Chapter 2, Part 1, Section 36, of the Commonwealth of Dominica International Maritime Act 2000, that I am the (Company Title, i.e. President, Vice President, etc.) \_\_\_\_\_ authorized in writing of (Company Name) \_\_\_\_\_, a corporation organized and existing under the laws of (Country of Incorporation) \_\_\_\_\_, with offices at (City, Country) \_\_\_\_\_, that said corporation is or will be owner or representative of the vessel called (Vessel Name) \_\_\_\_\_, Official Number \_\_\_\_\_, Net Tonnage \_\_\_\_\_ built in (Year) \_\_\_\_\_, at (City, Country of Vessel Build) \_\_\_\_\_; and that \_\_\_\_\_, the present or prospective Master of said vessel, is a citizen of (Country of Citizenship) \_\_\_\_\_, and further, that the Master has been ordered and instructed, upon receipt of the vessel's Commonwealth of Dominica Certificate of Registry and other documents, to surrender the vessel's outstanding documents issued by the Government of (Previous Registrar) \_\_\_\_\_ and to make the markings required by Chapter 2, Part 1, Section 50 of the Commonwealth of Dominica International Maritime Act, 2000, as amended.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Subscribed and Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_, at \_\_\_\_\_

\_\_\_\_\_  
Signature of notary public or other officer authorized by Dominica law to administer oaths.



# The Commonwealth Of Dominica

Office of the Maritime Administrator

## APPLICATION FOR SHIP RADIO STATION LICENSE

ALL ITEMS MUST BE COMPLETED

Name of Vessel	IMO Number	Gross Tonnage	Satellite Identification Number
Selective Calling Number	Service	Public Correspondence Category	

1. Name of Applicant \_\_\_\_\_  
 Street Address \_\_\_\_\_ City \_\_\_\_\_  
 Country \_\_\_\_\_

2. Owner of Vessel \_\_\_\_\_

3. Agent or Managers: Name \_\_\_\_\_  
 Address \_\_\_\_\_

4. Accounting Authority: Choose from one of the below ITU approved RAA's authorized under Dominica (Attach a copy of the contract with the Radio Accounting Authority with this application). An official request must be made to DMRI to add a Radio Accounting Authority not on the list below. For the most up to date list, please refer to DMRI Marine Safety Circular, MSC 26-01 (<http://www.dominica-registry.com/CD-MSC%2026-01%20Radio%20Acctg%20Proced-Auth.pdf>)

- |                               |  |   |
|-------------------------------|--|---|
| <input type="checkbox"/> BE02 | SAIT (MARLINK) Electronics Marine                                  | 80 Av. Guillaume Herinckxlaan B-1180 Bruxelles Belgique                                       |
| <input type="checkbox"/> BN01 | Batelco  | P.O. Box 14 Manama Bahrain  |
| <input type="checkbox"/> CA03 | Stratos Mobile Networks Inc.                                       | P.O. Box 5754, 34 Glencoe Drive A1C 5X3 St. John's (Newfoundland) Canada K2P 1P1              |
| <input type="checkbox"/> CN03 | Beijing Marine Communication & Navigation Co.                      | No. 1 Wai Guan Hou Shen, An Wai Beijing China 100011  |
| <input type="checkbox"/> CY03 | Teleaccount Overseas Ltd.  | Agiou Andreou 100, 3rd Floor, P.O. Box 50127 CY-3601 Limassol Cyprus                          |
| <input type="checkbox"/> CY05 | Satlink (Maritime Services) Ltd.                                   | 89 Omonia Avenue P.O. Box 51449 CY-3505 Limassol Cyprus                                       |
| <input type="checkbox"/> DK01 | Telcom Denmark Ltd.  | Bagsvaerd Moellevej 3 DK-2800 Lyngby Denmark  |
| <input type="checkbox"/> DP02 | SAIT Communications GmbH   | Behringstrasse 120, D-22763 Hamburg, Germany  |
| <input type="checkbox"/> DP03 | France Telecom Mobile Satellite Communications GmbH                | Hochstadenring 50 Bonn Germany D-53119  |
| <input type="checkbox"/> EE02 | AS RSTA  | 17, Uus-Sadama Tallinn Estonia 10120  |
| <input type="checkbox"/> GB01 | A-N-D Group Place  | Tanners Bank, North Shields, Tyne and Wear NE30 1HJ, United Kingdom                           |
| <input type="checkbox"/> GB05 | A-N-D Group Place  | Tanners Bank, North Shields, Tyne and Wear NE30 1HJ, United Kingdom                           |
| <input type="checkbox"/> GB06 | Peninsular Electronics   | Marconi House, New Street Woodland Lane Chelmsford Essex CM1 1PL United Kingdom               |
| <input type="checkbox"/> GB08 | SELEX Communications Limited                                       | Marconi House, New Street Chelmsford Essex CM1 1PL United Kingdom                             |
| <input type="checkbox"/> GB11 | NSSL Limited, Airtime Billing Department                           | 6 Wells Place, Gatton Park Business Centre Redhill Surrey RH1 3DR United Kingdom              |
| <input type="checkbox"/> GK12 | Andgate (International) Ltd.                                       | Suite 52, Victoria House, 26 Main Street Gibraltar Gibraltar                                  |
| <input type="checkbox"/> GR01 | OTESAT - Maritel   | 8 Egaleo Street Piraeus Greece 18545  |
| <input type="checkbox"/> GR12 | OTESAT - Maritel   | 8 Egaleo Street Piraeus Greece 18545  |
| <input type="checkbox"/> HO03 | International Maritime Radio Accounting S.A. (INMARAS)             | 2.º Nivel, Edificio Anita, Barrio Abajo Tegucigalpa Honduras                                  |
| <input type="checkbox"/> HX08 | Marine Radio Systems Ltd.  | 6/F, Henan Electric Development Bldg. 389 King's Road, North Point Hong Kong Hong Kong        |
| <input type="checkbox"/> JP02 | Japan Radio Co., Ltd.  | 6-10-1 Nishishinjuku, Shinjuku-ku Tokyo Japan 160-8328  |
| <input type="checkbox"/> JP03 | Kyoritu Radio Service Co., Ltd.                                    | Shiba 2-Chome, Daimon Bldg., 3-3, Shiba 2-Chome, Minato-ku                                    |
| <input type="checkbox"/> JP05 | Mocos Japan Company Ltd  | Yusen Building, 3-9 Kaigandori, Naka-k, Yokohama 231, Japan                                   |
| <input type="checkbox"/> NL01 | Xantic BV  | P.O. Box 30012 2500 GA The Hague The Netherlands  |
| <input type="checkbox"/> NL02 | Stichting Marlink  | P.O. Box 30350 AJ Almere The Netherlands 1303   |
| <input type="checkbox"/> NO01 | Telenor Satellite Services   | Snaroyveien 30, N-1331 Fornebu, Norway  |
| <input type="checkbox"/> PG03 | Maritime Satellite Communications Inc. (Marsatco)                  | P.O. Box 4340, Zona 5 Panama City Rep. de Panamá  |
| <input type="checkbox"/> PG04 | Inter-Mar Radio, Inc.  | P.O. Box 2095 Balboa, Ancon Panamá City Rep. de Panamá  |
| <input type="checkbox"/> PG09 | Panama Marine Company Inc  | Calle Ricardo Arias, Edificio Banco Aliado, 2.o Piso, Oficina 2-A, Panama, Republic of Panama |
| <input type="checkbox"/> RS01 | Singapore Telecom Singapore  | Comcentre 26th Floor 31 Exeter Road Singapore Singapore 239732                                |
| <input type="checkbox"/> RS06 | Maritime Communications Services Pte. Ltd.                         | 10 Anson Road #25-14 International Plaza Singapore Singapore 079903                           |
| <input type="checkbox"/> SU04 | Morsvyazspunik   | 14/19 Sroenice 7, Novoslobodskaya Street Moscow Russian Federation 103030                     |
| <input type="checkbox"/> SY01 | Directorate General of the Syrian Telecommunications Establishment | Saadallah Jabiri Street, Damascus, Syrian Arab Republic                                       |

5. Point of Service Agent and Contact Information for satellite equipment activation, if known:

\_\_\_\_\_

(A copy of the vessel's Safety Radio Certificate Record of Equipment may be submitted in lieu of completing the tables for 6, 7 & 9 below).

6. Description of transmitting apparatus for which license is desired: (For GMDSS Installations, also see Section 8):

	Manufacturer	Type No.	Radiated Power in Antenna (Watts)	Frequency Range	Emission
Main					
Survival Craft					
MF/HF					
Telephone					
VHF		1			
		2			
		3			
Radar		1			
		2			
Satellite	SATCOM -A				
	SATCOM-B				
	SATCOM-C				
	SATCOM-M				
	MINI-M				
EPIRB		1			
		2			
Aeronautical					
SART					
Onboard UHF					
Portable VHF					
Miscellaneous					

7. Description of receiving apparatus:

	Manufacturer	Type No.	Frequency Range
Main/HF			
Emergency			
Auto Alarm Telegraphy			
Automatic Keying Device			
Telephone Watchkeeping Receiver			
Telephone Alarm Signal Generator			
GPS			
Navtex			
Miscellaneous			

8. Is vessel fitted with GMDSS (if No, please proceed to Section 9)? \_\_\_ Yes \_\_\_ No

9. GMDSS equipment description

	Manufacturer	Type No.	Radiated Power in Antenna (Watts)	Frequency Range	Emission
VHF radio telephony					
VHF/DSC encoder					
VHFDSC encoder					
VHF/DSC watch					

receiver					
MF radio telephony					
MF/DSC encoder					
MF/DSC watch receiver					
MF/HF radio telephony					
MF/HF/DSC encoder					
MF/HF/DSC watch receiver					
Direct printing radio telegraphy					
INMARSAT S.E.S.					
NAVTEX					
EGC receiver					
HF direct printing telegraphy					
Satellite EPIRB					
VHF EPIRB					
Radar transponder					
Portable two-way transceivers					
UAIS					
Lifeboat VHF					
Miscellaneous					

10. Is vessel fitted with SSAS?  Yes  No
11. Emergency power supply:  Storage batteries and/or  Generator
12. Type of Inter-Communications System \_\_\_\_\_ Type of clock \_\_\_\_\_ No. Emergency lights in Radio Room \_\_\_\_\_
13. The application confirms that the ship radio station installation and electronic navigational equipment conform to current ITU Radio Regulations and current IMO/SOLAS requirements.
14. This application confirms that the ship radio station installation and electronic navigational equipment conforms to current ITU radio regulations and current SOLAS requirements, as applicable.

\_\_\_\_\_  
Applicant Name (must conform with item 1)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Clearly Print or Type the Above Signature

\_\_\_\_\_  
Date



**The Commonwealth Of Dominica**  
Office of the Maritime Administrator

**APPLICATION FOR MINIMUM SAFE MANNING CERTIFICATE**

NAME:			IMO NO.:
ADDRESS:			PRESENT SHIP NAME:
FAX:			CLASS SOCIETY:
PHONE:			
<b>TONNAGE (ITC)</b> GROSS:                      NET:                      DWT:			TYPE:
			DATE OF BUILD:
LENGTH (LL 66, Art. 2(8)):			TRADING AREA:

**MACHINERY**

DOES VESSEL HAVE UNATTENDED MACHINERY SPACE?  YES \*  NO

\*IF YES, ENCLOSE CLASS CERTIFICATE WITH NOTATIONS

AUTOMATED MACHINERY:  YES  NO

**SURVIVAL CRAFT**

NO. OF LIFEBOATS:	NO. OF RESCUE BOATS:
NO. OF LIFERAFTS:	LIFERAFTS WITH LAUNCHING APPLIANCES:

**OWNERS MINIMUM MANNING PROPOSAL**

No.	Position	No.	Position	No.	Position
	II/2.1 – Master > 3000 GT		II/3.1 – Officer in Charge of Navigation Watch < 500 GT, Unlimited		III/2 - Chief Engineer 3000 kW or more
	II/2.3 – Master 500<>3000 GT		II/3.3 - Officer in Charge of Navigation Watch < 500 GT, Near Coastal		III/3 - Chief Engineer between 750 and 3000 kW
	II/3.2 – Master < 500 GT, Unlimited		II/1 – Officer in Charge of Navigation Watch > 500 GT		III/2 - Second Engineer Officer 3000 kW or more
	II/3.5 – Master < 500 GT, Near Coastal		II/4 - Navigation Watch Rating		III/3 - Second Engineer between 750 and 3000 kW
	II/2.1 – Chief Mate > 3000 GT		VI/1-4 - Basic Safety Training/Ordinary Seaman		III/1 – Officer in Charge of Engineering Watch 750 kW or more
	II/2.3 – Chief Mate 500<>3000 GT		IV/2 Radio Officer, GMDSS		III/4 - Engineering Watch Rating

**PLEASE SUBMIT A COPY OF THE VESSEL'S CURRENT SAFE MANNING CERTIFICATE WITH THIS APPLICATION**

Owners should feel free to attach whatever additional information supports this proposal for manning. Catering Department personnel are not included in minimum safe manning unless they are trained general purpose personnel. This application will be reviewed under the authority of Maritime Regulations, Part VII, Para. 42, and the MSMC will be issued provided all necessary information requested of the owner has been provided. Please refer to our Minimum Safe Manning Guidelines Circular MSC-03-04 on our website: <http://www.dominica-registry.com/CD-MSM%2003-03%20rev.3%20%20Minimum%20Safe%20Manning%20Guidelines.pdf>

Print/Type Name of Submitter: \_\_\_\_\_

(Submitter should be a nominated Decision Maker for the above Vessel)

Signature of Submitter: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



THE COMMONWEALTH OF DOMINICA
Office of the Maritime Administrator

APPLICATION FOR REGISTRATION AS A FOREIGN MARITIME ENTITY UNDER
CHAPTER 9, AS AMENDED, OF THE COMMONWEALTH OF DOMINICA
INTERNATIONAL MARITIME ACT, 2000
(WAIVER FOR DOMINICA IBC)

The [Board of Directors, Management, Trustees, etc.] of [Name of Entity], having
adopted a resolution to apply to the Registrar of Corporations of the Commonwealth of Dominica for
registration as a Foreign Maritime Entity under Chapter 9 of the Commonwealth of Dominica International
Maritime Act, 2000, hereby certify:

- 1. The name of the Entity is [Name of Entity]
2. The Entity was organized under the provisions of [Name of country under which entity was formed]
on the [day] day of [20], as a [Entity type here, e.g.,
corporation, partnership, trust].
3. The Entity has the power to own or operate vessels.
4. The Entity has the capacity to sue and be sued in its own name or in the name of [Legal
fiduciary or legal representative].
5. The address of the principal place of business of the Entity is:

[Address line]

The Entity hereby undertakes to notify Dominica Maritime Registry, Inc. (DMRI) of any change in the
address of its principal place of business by filing a written notice of such change.

- 6. The full names and addresses of the person(s) currently vested under law with management of the Entity
are:

[Name and address lines]

- 7. Annexed hereto are:
(a) a full copy of the [Insert the name of the document upon which the existence of the Entity is based]
duly certified by the proper officer of the jurisdiction of creation of the Entity, translated into English
certified by the translator.
(b) a certificate of an authorized officer of the jurisdiction of creation of the Entity that it is presently in legal
existence, translated into English certified by the translator.

- 8. This application shall be effective as a registration of a Foreign Maritime Entity as of the filing date of this
Application with the Registrar.

IN WITNESS WHEREOF the undersigned, duly authorized signatories to this application, have executed it on this
[day] day of [20].

Signature
Name:
Title/Authority:

Signature
Name:
Title/Authority:

**APPLICATION FOR INCORPORATION AS A COMMONWEALTH OF DOMINICA  
IBC, INTERNATIONAL BUSINESS COMPANY**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(No P.O. Boxes)

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

\* Please attach copies of the identification pages from your passport with this application.

List 3 potential names for your IBC in preferential order. IBC names must end with Ltd., Corp., Inc., Limited, Corporation, or Incorporated. (Do Not include words such as Financial, Bank, Trust, Fund, Sovereign, Royal or any numbers in the name).

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Type of business this company will be engaged in: \_\_\_\_\_

Name of Director (There can only be one initial director. More may be added after the incorporation, by special resolution). The first director may also be a shareholder.

\_\_\_\_\_

Shares issued to: Full individual names (Each additional shareholder certificate after the first one is \$10USD)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Or Bearer Shares?  Yes  No

Share Capital: \_\_\_\_\_

Value to be attributed to each share: \_\_\_\_\_

Payment: International Money Order, Bank Draft or Wire Transfer to DMRI. DMRI will process the transaction through an approved IBC company in Commonwealth of Dominica. \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

## DECLARATION OF POWER OF ATTORNEY

Be it known that I/we \_\_\_\_\_ (Company Representative) undersigned legal representative of \_\_\_\_\_ (Company or Corporation Name) domiciled at \_\_\_\_\_ fully empowered for this purpose do hereby name as Resident Agent and grant to \_\_\_\_\_ (Full Name) located at \_\_\_\_\_ (Resident Agent's Address) a full and sufficient Power of Attorney to apply to the Commonwealth of Dominica to complete the registration and/or mortgage recordation of the vessel \_\_\_\_\_ (Vessel Name) or property, to which end they shall be empowered to take all necessary steps before the said authorities for the object stated, and also, but not limited to enter appeals and objectives pay taxes, prove workings, withdraw applications, recover any sum of money, obtain evidence, receive documents, accept transfers, and do all and whatsoever shall be necessary before judicial or administrative authorities, with power also to appoint a substitute hereunder, and again to revoke such substitute power.

In witness whereof, I sign this document at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

On behalf \_\_\_\_\_

Signature \_\_\_\_\_



# The Commonwealth of Dominica

## Office of the Maritime Administrator

### INTERNATIONAL SAFETY MANAGEMENT (ISM) CODE DECLARATIONS *DECLARATION OF COMPANY*

Under the ISM Code, a company must be declared to the Administration. In accordance with Section 1.12 of IMO Resolution A.741 (18), the ISM Code, "Company" means the Owner of a ship or any other entity such as the Manager, or the Bareboat Charter, who has assumed the responsibility for operation of the ship from the Shipowner and who on assuming such responsibility has agreed to take over all the duties and responsibilities imposed by the Code. The Undersigned affirms that:

(name) \_\_\_\_\_  
 (address) \_\_\_\_\_  
 (telephone number) \_\_\_\_\_ (facsimile number) \_\_\_\_\_  
 (e-mail address) \_\_\_\_\_ (telex number and answer back) \_\_\_\_\_

is the Owner of Record of the following Dominica registered Ship(s):\*

Ship Name:	Official Number:	IMO Number:
_____	_____	_____
_____	_____	_____
_____	_____	_____

In accordance with Section 3.1 of Assembly Resolution 741(18), if the entity that is responsible for the operation of the ship is other than the above stated Owner of Record, the Owner of Record must report the full name and details of such entity to the Administration. If such is the case here, the Undersigned affirms that:

(name) \_\_\_\_\_  
 (address) \_\_\_\_\_  
 (telephone number) \_\_\_\_\_ (facsimile number) \_\_\_\_\_  
 (e-mail address) \_\_\_\_\_ (telex number and answer back) \_\_\_\_\_

is the "Company" responsible for all requirements imposed by the Code for the Dominica registered Ship(s) listed above.

The Undersigned further understands that any change in "Company" must be made in writing by facsimile or otherwise with effect two full business days after notice has been received by the Deputy Maritime Administrator for Marine Safety.

\_\_\_\_\_  
*Chairman or CEO of Shipowner Signature*

\* Additional sheets may be attached if needed.



# The Commonwealth of Dominica

## Office of the Maritime Administrator

### INTERNATIONAL SAFETY MANAGEMENT (ISM) CODE DECLARATION OF DESIGNATED PERSON

To ensure the safe operation of each ship and to provide a link between the "Company" and those onboard, every Company, as appropriate, shall designate a person or persons ashore having direct access to the highest level of management. The responsibility and authority of the designated person or persons shall include monitoring the safety and pollution prevention aspects of the operation of each ship and to ensure that adequate resources and shore based support are applied, as required.

The Undersigned affirms the designation of

(1) \_\_\_\_\_

and (2) \_\_\_\_\_

under Dominica Maritime Regulation 8 and IMO Resolution A.741 (18), Section 4, of the ISM Code, as the "Designated Person(s)" for the following Dominica registered Ship(s):\*

Ship Name:

Official Number:

IMO Number:

_____	_____	_____
_____	_____	_____
_____	_____	_____

and undertakes that the said Designated Person(s) will be available to the office of the Deputy Maritime Administrator for Marine Safety at any time, as follows:

Full address of the Designated Person(s) to which official correspondence and materials may be sent:

(Company name) \_\_\_\_\_

(address) \_\_\_\_\_

(daytime telephone number) \_\_\_\_\_ (mobile telephone number) \_\_\_\_\_

(facsimile number) \_\_\_\_\_ (nighttime telephone number) \_\_\_\_\_

(e-mail address, if any) \_\_\_\_\_ (pager number, if any) \_\_\_\_\_

The Undersigned further understands that any change in Designated Person(s) must be made in writing by facsimile or otherwise with effect two full business days after notice has been received by the Deputy Maritime Administrator for Marine Safety.

\_\_\_\_\_  
*Signature and Title of Designated Person(s)*

\_\_\_\_\_  
*Chairman or CEO of Company*

\* Additional sheets may be attached if needed.





**Commonwealth of Dominica  
Office of the Maritime Administrator**

**Company Security Officer's statement of ship's compliance  
with SOLAS Chapter XI-2 and ISPS Code requirements**

Name of Ship	Call Sign	Port of Registry	Gross Tonnage	IMO Number	Type of Ship

Name and Address of Owner	Name and Address of Company	Name and contact details of Company Security Officer

I \_\_\_\_\_ hereby affirm that:

- .1 the ship security assessment for the captioned vessel, required by Part A of the ISPS Code has been completed,
- .2 a copy of the ship security plan meeting the requirements of chapter XI-2 and part A of the ISPS Code is provided on board, has been submitted for review and approval, and is being implemented on the ship;
- .3 the ship is provided with a ship security alert system meeting the requirements of SOLAS regulation XI-2/6, if required,
- .4 necessary arrangements have been established, including arrangements for drills, exercises and internal audits, through which the company security officer is satisfied that the ship will successfully complete the required verification in accordance with section 19.1.1.1 of Part A of the ISPS Code, within 6 months;
- .5 arrangements have been made for carrying out the required verifications under section 19.1.1.1 of Part A of the ISPS Code;
- .6 the master, the ship's security officer and other ship's personnel with specific security duties are familiar with their duties and responsibilities as specified in Part A of the ISPS Code; and with the relevant provisions of the ship security plan placed on board; and have been provided such information in the working language of the ship's personnel or languages understood by them; and
- .7 the ship security officer meets the requirements of Part A of the ISPS Code.

**Company Security Officer**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Date \_\_\_\_\_

RE: AFFIDAVIT OF VESSEL'S CURRENT REGISTRY DELETION WITHIN 3 MONTHS

Vessel Current Name \_\_\_\_\_

Vessel New Name (if applicable) \_\_\_\_\_

We confirm that the above vessel is proceeding with registration under the Commonwealth of Dominica and the Deletion Certificate from the flag of \_\_\_\_\_ will be submitted in original format to the Commonwealth of Dominica flag administration within 3 months.

Signed,

\_\_\_\_\_  
Owner Representative Signature and Stamp

\_\_\_\_\_  
Title



# Commonwealth of Dominica Office of the Maritime Administrator

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## Application Form for Continuous Synopsis Record

- 1 Ship IMO Number:
  - 2 Flag State:
  - 3 Date of registration with the State indicated in 2:
  - 4 Name of the ship:
  - 5 Port of registration:
  - 6 Name of current registered owner(s):  
Registered address(es):
  - 7 If applicable, name and address of current registered bareboat charter(s):
  - 8 Name and address of Company (International Safety Management):  
  
Address from where the company carries out safety management activities if other than that listed
  - 9 Name of all classification societies with which the ship is classed:
  - 10 Administration/Government/Recognized Organization which issued Document of Compliance:  
Body which carried out audit for DoC (if different):
  - 11 Administration/Government/Recognized Organization which issued Safety Management Certificate:  
Body which carried out audit for SMC (if different):
  - 12 Administration/Government/Recognized Organization which issued International Ship Security Certificate:  
Organization that conducted ISPS verification if different from that issuing the ISSC
- Name of contact person for the Company:

Name: \_\_\_\_\_ Place: \_\_\_\_\_ Date: \_\_\_\_\_

Signature \_\_\_\_\_

**APPLICATION FORMS  
FOR SPECIAL  
CIRCUMSTANCES**

# YACHT REGISTRATION



**THE COMMONWEALTH OF DOMINICA**  
Office of the Maritime Administrator

THIS SPACE FOR OFFICIAL USE  
ONLY

OFFICIAL NO.

CALL SIGN

**APPLICATION FOR OFFICIAL NUMBER, CALL SIGN AND REGISTRATION OF A PRIVATE YACHT**  
***Copies of any current certificates of classification are to be attached to this Application.***

**PART 1: GENERAL**

1. NEW NAME		2. PRESENT NAME		3. IMO NUMBER	
4. PRESENT COUNTRY OF REGISTRY and OFFICIAL NO.		5. VESSEL TYPE	6. CLASSIFICATION SOCIETY		7. EXPECTED DATE OF REGISTRATION
8. NAME OF OWNER(S)		9. RESIDENCE		10. CITIZENSHIP	11. PERCENTAGE

**PART 2: GENERAL PARTICULARS**

12. BUILT BY		13. HULL NO.	14. YEAR BUILT * *(Keel Laid Date)	14a. YEAR BUILT** **(Delivery Date)	15. PLACE BUILT	
16. NUMBER OF MASTS	17. NUMBER OF DECKS	18. BUILD MATERIAL			19. DATE AND PLACE OF CONVERSION	
20. TOTAL PROPULSION POWER (kW)			21. NAME OF ENGINE MANUFACTURER		22A. NUMBER OF ENGINES	22B. TYPE OF ENGINE(S)
23. LENGTH (m)	24. BREADTH (m)	25. DEPTH (m)	26. HEIGHT (m)	27. AUTOMATED EN/RM <input type="checkbox"/> YES <input type="checkbox"/> NO		
28. GROSS TONS (ITC)		29. NET TONS				

**PART 3: CONTACT INFORMATION**

The individual responsible for making decisions, and available at all times is:

Name and Address of Responsible Individual:	Telephone	
	FAX	
	Email	

General correspondence and billing should be sent to the following:

Name and Address:	Telephone	
	FAX	

	Email	
--	-------	--

**PART 4: MORTGAGE DATA**

If one or more ship mortgages (or assignments thereof) are to be recorded against the yacht, please provide as much of the following data as is presently known. Permission of the mortgagee is required to proceed with registration.

	FIRST PREFERRED MORTGAGE	SECOND PREFERRED MORTGAGE
Name/Address of Mortgagee		
Total Amount of Mortgage		
Discharge Amount		
Date of Maturity		
Name of Assignee		

**PART 5. RADIO COMMUNICATIONS**

A contract has been (or will be) entered into with \_\_\_\_\_, whose radio company will be \_\_\_\_\_ (*Name of Radio Accounting Authority*) responsible for all communications accounts and for the obtaining of a Commonwealth of Dominica Ship Radio Station License. Pending the effective date of such contract and the issuance of said license, responsibility for payment of accounts and correspondence relative to the radio telegraphy/telephony service of the vessel is hereby assumed by applicant Owner(s).

**PART 6. COMMERCIAL YACHT CORPORATE ATTESTATION**

**(Not Applicable for Private Yachts)**

**OATH OF OFFICER OF AN INCORPORATED COMPANY OR FME AND AFFIRMATION  
RE SURRENDER OF FOREIGN DOCUMENTS AND MAKING OF MARKINGS**

I, (*Name*) \_\_\_\_\_ a citizen of \_\_\_\_\_, residing at (*Street Address, City and Country*) \_\_\_\_\_, swear or affirm, as required by Chapter 2, Part 1, Section 36, of the Commonwealth of Dominica International Maritime Act 2000, that I am the (*Company Title, i.e. President, Vice President, etc.*) \_\_\_\_\_ authorized in writing of (*Company Name*) \_\_\_\_\_, a corporation organized and existing under the laws of (*Country of Incorporation*) \_\_\_\_\_, with offices at (*City, Country*) \_\_\_\_\_, that said corporation is or will be owner or representative of the vessel called (*Vessel Name*) \_\_\_\_\_, Official Number \_\_\_\_\_, Net Tonnage \_\_\_\_\_ built in (*Year*) \_\_\_\_\_, at (*City, Country of Vessel Build*) \_\_\_\_\_; and that \_\_\_\_\_, the present or prospective Master of said vessel, is a citizen of (*Country of Citizenship*) \_\_\_\_\_, and further, that the Master has been ordered and instructed, upon receipt of the vessel's Commonwealth of Dominica Certificate of Registry and other documents, to surrender the vessel's outstanding documents issued by the Government of (*Previous Registrar*) \_\_\_\_\_ and to make the markings required by Chapter 2, Part 1, Section 50 of the Commonwealth of Dominica International Maritime Act, 2000, as amended.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Subscribed and Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, at \_\_\_\_\_

---

Signature of notary public or other officer authorized by  
Dominica law to administer oaths.

**DECLARATION OF PRIVATE USE**

AFFIDAVIT RE: (A) NON-CARRIAGE OF PASSENGER OR CARGO FOR HIRE, AND  
(B) SALE OF YACHT OR INTEREST IN OWNING ENTITY

I, \_\_\_\_\_, having been sworn, depose and say that I am \_\_\_\_\_ (Title/Position) of \_\_\_\_\_,  
Owner or prospective owner of the vessel \_\_\_\_\_, to be registered in the Commonwealth of  
Dominica under Official Number \_\_\_\_\_; and that such vessel is a pleasure yacht which complies with  
the requirements of a Private Yacht as defined by the Maritime Administrator; and further

- (a) That said yacht will not be used for the commercial purpose of carrying passengers or cargo.
- (b) That the owner understands that in the event of the sale of the vessel or the interest in the owning entity, the purchaser will have no automatic right to re-register the vessel in their ownership or to continue the registration of the vessel under the Dominica flag.
- (c) That the owner understands that if it is determined after registration of the yacht that this Declaration has been deliberately and fraudulently filed with the Maritime Administrator, it will result in the immediate termination of the Provisional or Permanent Certificate of Registry and the striking of the yacht from the registry.

\_\_\_\_\_  
(Signature)

Subscribed and sworn to before me

this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_  
at \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public or  
Deputy Maritime Administrator

# **NEW BUILDING**

**AFFIRMATION OF OFFICER OF AN INCORPORATED COMPANY  
AS PROSPECTIVE OWNER OF A NEWBUILD DURING CONSTRUCTION  
AT BUILDER'S YARD AND INTENDED FOR COMMONWEALTH OF DOMINICA  
REGISTRATION**

I, \_\_\_\_\_ swear or affirm, as required by Chapter 2, Part 1, of the Dominica International Maritime Act 2000, that I am a citizen of \_\_\_\_\_ residing at \_\_\_\_\_ (Street Address, City and Country) and that I am the \_\_\_\_\_ (*Company Official Title*) authorized in writing of \_\_\_\_\_, a corporation organized and existing under the laws of \_\_\_\_\_ (*Country of Incorporation*), with offices at \_\_\_\_\_ (*City and Country*) and that said corporation is the prospective owner of Hull No. \_\_\_\_\_, assigned Commonwealth of Dominica Official Number \_\_\_\_\_, building at \_\_\_\_\_ (*City and Country of Build*) and that \_\_\_\_\_, the present or prospective master of said vessel, is a citizen of \_\_\_\_\_ (*Country of Citizenship*).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
Date



**THE COMMONWEALTH OF DOMINICA**  
Office of the Maritime Administrator

THIS SPACE FOR OFFICIAL USE  
ONLY

OFFICIAL NO.

CALL SIGN

**APPLICATION FOR OFFICIAL NUMBER, CALL SIGN AND PROVISIONAL CERTIFICATE OF INTENDED REGISTRATION OF NEWBUILDING, DURING CONSTRUCTION AT BUILDER'S YARD**

**PART 1: GENERAL**

1. PROPOSED NAME OF VESSEL		2. HULL NO.		3. IMO NUMBER (If Available)	
4. KEEL LAYING DATE		5. VESSEL TYPE		6. CLASSIFICATION SOCIETY	
7. EXPECTED DATE OF DELIVERY		8. NAME OF PROPOSED OWNER(S)		9. RESIDENCE	
10. CITIZENSHIP		11. PERCENTAGE			

**PART 2: DESIGN SPECIFICATIONS**

12. BUILDER'S NAME			13. LOCATION OF BUILDER'S YARD		
14. NUMBER OF MASTS		15. NUMBER OF DECKS	16. BUILD MATERIAL		17A. NUMBER OF ENGINES
17B. TYPE OF ENGINE(S)		18. TOTAL PROPULSION POWER - kW		19. NAME OF ENGINE MANUFACTURER	
20. LENGTH (m)	21. BREADTH (m)	22. DEPTH (m)	23. DEADWEIGHT TONS	24. GROSS TONS (Estimated) ITC	25. NET TONS (Estimated)

**PART 3: CORRESPONDENCE**

The individual responsible for making decisions, and available at all times is:

Name and Address of Responsible Individual	Telephone
	Fax
	E-Mail

General correspondence and billing should be sent to the following:

Name and Address of Responsible Individual	Telephone
	Fax
	E-Mail

# **VESSEL WITH MORTGAGE TO RECORD**



**Commonwealth Of Dominica  
Office of the Maritime Administrator**

**MEMORANDUM OF PARTICULARS  
MORTGAGE RECORDATION**

Name of Vessel	Official Number	Gross Tonnage ITC	Net Tonnage

Type of Instrument: \_\_\_\_\_

Date of Instrument: \_\_\_\_\_

Mortgagor: \_\_\_\_\_

Mortgagee: \_\_\_\_\_

Date of Maturity: \_\_\_\_\_

Total Amount of Mortgage: \_\_\_\_\_

Evidence of Mortgage Debt: \_\_\_\_\_  
\_\_\_\_\_

Separate Discharge  
Amounts (if any): \_\_\_\_\_

Intended Effect of Instrument: To create and perfect a First Preferred Mortgage lien over the vessel.

By \_\_\_\_\_  
Attorney-in-Fact for Mortgagor Signature

\_\_\_\_\_  
Printed Name

# VESSEL OVER 20 YEARS OF AGE



**The Commonwealth of Dominica**  
Office of the Maritime Administrator

**APPLICATION FOR WAIVER OF THE DOMINICA VESSEL AGE REQUIREMENT**  
*Submit this with Form CDVR-2001*

**I. PARTICULARS OF THE DECLARER**

Name:		Citizenship:	
Address:			
Credentials (check one) <input type="checkbox"/> Owner <input type="checkbox"/> Officer <input type="checkbox"/> Attorney-in-Fact			

**II. PARTICULARS OF THE VESSEL**

Name of Vessel:		Official Number:	
Where Built:		Year Built (Date Keel Laid)	Tonnage
			GT      NT

**III. DECLARATION**

I, \_\_\_\_\_ (Name & Title of Declarer) hereby declare that:

1. I am the vessel owner or am authorized to make this declaration on the vessel owner's behalf.
2. I have read the requirements of Chapter 2, Part I, Section 30 of the Commonwealth of Dominica International Maritime Act, 2000.
3. I understand that a General Condition Survey, or for Non-SOLAS vessels, an opinion as to the vessel's seaworthiness must be completed by a recognized organization and submitted for review by the Deputy Maritime Administrator within 10 days prior to the proposed date of registration and that registration is contingent upon the Deputy Maritime Administrator's acceptance of the survey as proof to the vessel's condition.

Declared before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
*Signature & Title of Declarer*

\_\_\_\_\_  
*Signature of Deputy Maritime Administrator*

# **BAREBOAT CHARTER REGISTRATION**



**THE COMMONWEALTH OF DOMINICA**  
Office of the Maritime Administrator

THIS SPACE FOR OFFICIAL USE ONLY

OFFICIAL NO.

CALL SIGN

**APPLICATION FOR OFFICIAL NUMBER, CALL SIGN AND REGISTRATION OF A BAREBOAT CHARTER VESSEL**

***Copies of all statutory certificates are to be attached to this Application.***

**PART 1: GENERAL**

1. NAME OF VESSEL (NEW)		2. PRESENT NAME		3. IMO NUMBER	
4. PRESENT COUNTRY OF REGISTRY and OFFICIAL NO.		5. VESSEL TYPE	6. CLASSIFICATION SOCIETY		7. EXPECTED DATE OF REGISTRATION
8. NAME OF OWNERS (SINGLE PURPOSE)			9. RESIDENCE		10. CITIZENSHIP
(BENEFICIARY)					

**PART 2: GENERAL PARTICULARS**

11. BUILT BY		12. YEAR BUILT * <small>*(Keel Laid Date)</small>	12a. YEAR BUILT** <small>** (Delivery Date)</small>	13. PLACE BUILT	
14. MATERIAL		15A. NUMBER OF ENGINES	15B. TYPE OF ENGINES	16. TOTAL PROPULSION POWER (kW)	17. NAME OF ENGINE MANUFACTURER
18. DATE AND PLACE OF CONVERSION (IF APPLICABLE)			19. LENGTH (LL 66) (m)	20. BREADTH (m)	21. DRAFT (SUMEMR) (m)
22. DEPTH (m)		23. DEADWEIGHT (SUMMER) (m)		24. TONNAGE  Tonnage per ITC	GROSS TONS  NET TONS

**PART 3: CONTACT INFORMATION**

The individual responsible for making decisions, and available at all times is:

Name and Address of Responsible Individual (Operations):	Telephone	
	FAX	
	Email	

General correspondence and billing should be sent to the following:

Name and Address:	Telephone	
	FAX	
	Email	

**PART 4: MORTGAGE DATA**

If one or more ship mortgages (or assignments thereof) are to be recorded against the vessel, please provide as much of the following data as is presently known:

	FIRST PREFERRED MORTGAGE	SECOND PREFERRED MORTGAGE
Name/Address of Mortgagee		
Total Amount of Mortgage		
Discharge Amount		
Date of Maturity		
Name of Assignee		

**PART 5. RADIO COMMUNICATIONS**

A contract has been (or will be) entered into with \_\_\_\_\_ (name of radio company) whose radio company will be responsible for all communications accounts and for the obtaining of a Commonwealth of Dominica Ship Radio Station License. Pending the effective date of such contract and the issuance of said license, responsibility for payment of accounts and correspondence relative to the radio telegraphy/telephony service of the vessel is hereby assumed by applicant Owner(s).

**PART 6. OATH OF OFFICER OF AN INCORPORATED COMPANY AND AFFIRMATION RE SURRENDER OF FOREIGN DOCUMENTS AND MAKING OF MARKINGS**

I, \_\_\_\_\_ (Name) a citizen of \_\_\_\_\_ (Street Address, City and Country) residing at \_\_\_\_\_, swear or affirm, as required by Chapter 2, Part 1, Section 36, of the Commonwealth of Dominica International Maritime Act 2000, that I am the \_\_\_\_\_ (Company Title, i.e. President, Vice President, etc.) authorized in writing of \_\_\_\_\_ (Company Name), a corporation organized and existing under the laws of \_\_\_\_\_ (Country of Incorporation), with offices at \_\_\_\_\_ (City, Country), that said corporation is or will be owner of the vessel called \_\_\_\_\_ (Vessel Name), Official Number \_\_\_\_\_, Net Tonnage \_\_\_\_\_ built in \_\_\_\_\_ (Year), at \_\_\_\_\_ (City, Country of Vessel Build);

and that \_\_\_\_\_, the present or prospective Master of said vessel, is a citizen of \_\_\_\_\_ (Country of Citizenship), and further, that the Master has been ordered and instructed, upon receipt of the vessel's Commonwealth of Dominica Certificate of Registry and other documents, to surrender the vessel's outstanding documents issued by the Government of \_\_\_\_\_ (Previous Registrar) and to make the markings required by Chapter 2, Part 1, Section 50 of the Commonwealth of Dominica International Maritime Act, 2000, as amended.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Subscribed and Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_, at \_\_\_\_\_

\_\_\_\_\_  
Signature of notary public or other officer authorized by Dominica law to administer oaths.