

Commonwealth of Dominica**Office of the Maritime Administrator**

TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF MERCHANT SHIPS, MOBILE OFFSHORE DRILLING UNITS AND RECOGNIZED ORGANIZATIONS

SUBJECT: ROUTE PLANNING REPORTING PROGRAM

PURPOSE: In order to provide the appropriate management tools pertaining to the ISPS Code, the Administration, being deeply concerned for the safety and security of Dominica flag vessels and their crew, developed this Circular to establish a practice of periodical reporting from the vessel Owners/Operators in respect of voyage planning. Such a practice will allow better oversight over Dominica flag vessels activities and routing and enable the Administration to act more quickly and efficiently upon any incidents involving Dominica vessels

APPLICABILITY: All Dominica flag vessels

REQUIREMENTS:

- 1 All Dominica vessels are encouraged to submit monthly voyage planning reports.
- 2 The reports, referred to in paragraph 1 above, will be submitted on the Form CDVR-2027: Route Planning Monthly Report, and include the following information:
 - .1 reporting period
 - .2 regarding the vessel:
 - a. name of the vessel
 - b. call sign
 - c. port of registry
 - d. gross tonnage
 - e. IMO number
 - f. type of vessel
 - g. name and address of Owner
 - h. name and address of Operator

- .3 regarding planned trade routes for the coming month:
- a. port of call
 - b. country
 - c. date of planned arrival
 - d. reason for call
 - e. date of planned departure
- .4 date and signature of Operator's Representative.

3 The reports, referred to in paragraph 1 above, shall be submitted to the Office of Deputy Maritime Administrator, Commonwealth of Dominica, 32 Washington St., Fairhaven, Massachusetts, USA, directly or through one of the DMRI Regional Offices (as posted on DMRI website).

4 Reporting program will be voluntary for the period of time through 31 March 2005, when it will become mandatory for all Dominica flag vessels.

4.1 Regardless of the period of grace, referred to in paragraph 4 above, all Owners/Operators of Dominica flag vessels are strongly encouraged to join the program as soon as possible.

Attachment: *Form CDVR-2027: Route Planning Monthly Report*

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